



VOLKARNA FINANCIAL SERVICES

Co. Reg. No: 2014/185894/07

Vat. Reg. No: 4820300426

NCRCP: 15319

To whom it may Concern

**Documents Required for Purchase Order Finance:**

- (Supply Chain Finance)

**DOCUMENTS REQUIRED:**

**YES**

**NO**

	<b><u>YES</u></b>	<b><u>NO</u></b>
1. Completed and Signed Application Form	✓	
2. Signed Resolution by Board of Directors on Company Letterhead authorizing Party/ies to Sign Loan Application Docs on behalf of the Business	✓	
3. CK/CoR 14.3 1 Pager (CIPC Registration Docs)	✓	
4. Valid Tax Pin	✓	
5. BEE Affidavit/Accredited BEE Certificate	✓	
6. 3 Months Business Bank Statements	✓	
7. Completed and Signed Cessionary Agreement	✓	
8. Certified Id Copy/ies for Director/s and Shareholder/s	✓	
9. Certified Shareholder/s Certificate/s	✓	
10. Signed Valid Lease Agreement/Up to date Bond Statement for Business (Not older than 3 Months)	✓	
11. Proof of Own Contribution and Source (if applicable)	✓	
12. Debtors and Creditors Age Analysis	✓	
13. Signed Asset and Liability Form for each Director	✓	
14. Signed Income and Expenditure Form for each Director	✓	
15. Official Purchase Order from Client	✓	
16. Valid Quote from Supplier – Inclusive of Delivery Address and Terms	✓	

**BUSINESS ADDRESS:** Shop 2 FNB Florida, 12 Goldman St, Florida, Roodepoort, 1710

**E-MAIL:** [info@volkarnafinancial.co.za](mailto:info@volkarnafinancial.co.za)

**WEBSITE:** [www.volkarnafinancial.co.za](http://www.volkarnafinancial.co.za)